



# UNIVERSITÀ DI PAVIA

## Notice for additional competition for the admission to the 1<sup>st</sup> year Degree Program in Artificial Intelligence (Class L-31)

Academic year 2024-2025

The call for admission to the 1<sup>st</sup> year of the Degree Program in Artificial Intelligence (academic year 2023-2024) is reopened. Candidates will be able to apply from September 2, 2024, at 9.00 AM (Italian time) to September 19, 2024, 11.59 PM (Italian time). Application requirements and schedule are indicated in the following table:

<b>ENROLLMENT PROCEDURE -IMPORTANT INFORMATION</b>	
Quotas for <b>EU and non-EU students regularly residing in Italy</b> Non-EU students residing in Italy with a residence permit for study reasons for less than 12 months on the deadline of the application period will be considered as non-EU and are not allowed to apply. Reference webpage <a href="https://portale.unipv.it/it/didattica/corsi-di-laurea/corsi-di-laurea-triennale-e-magistrali-a-ciclo-unico/artificial">https://portale.unipv.it/it/didattica/corsi-di-laurea/corsi-di-laurea-triennale-e-magistrali-a-ciclo-unico/artificial</a>	
<b>Available positions</b>	<b>11</b>
<b>ADMISSION REQUIREMENTS</b>	<ul style="list-style-type: none"><li>▪ English TOLC-I <i>held in a university</i> or English TOLC-I@CASA</li><li>▪ Taken in any university</li><li>▪ From 1 January 2023</li><li>▪ Minimum total score: 21/50</li></ul>
<b>REGISTRATION TO THE CALL</b>	<ul style="list-style-type: none"><li>▪ From September 2 (9.00 AM Italian time) to September 19 (11.59 PM)</li><li>▪ Register on <a href="https://studentionline.unipv.it/esse3/Home.do">https://studentionline.unipv.it/esse3/Home.do</a></li><li>▪ Select ADMISSIONS &gt; ADMISSION TEST and register to the call</li></ul>
<b>MERIT RANKING</b>	Out from September 30, 2024
<b>ENROLLMENT PERIOD</b>	From September 30, 2024, at 12.00 PM (Italian time) to October 7 at 12.00 PM
<b>REASSIGNMENTS</b>	From September 30, 2024, at 12.00 PM (Italian time) to October 7 at 12.00 PM

The following conditions must be met for admission to the Artificial Intelligence Degree Course:

- Possession of one of the following titles:
  - upper secondary school diploma;
  - academic qualification obtained abroad deemed to be eligible; a preliminary administrative verification of the academic qualification must be requested before the enrollment enrolment (students who are still waiting for the academic qualification must attach proof of enrollment in the last school year and/or the last available transcript of records);
- Possession of an ENGLISH CISIA TOLC-I certificate (for information please visit -> <https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/?view=list>) taken in one of the following ways and in any of the Italian university offering it:
  - TOLC taken in a university in person;
  - TOLC@CASA.

## 1. Step 1 – COURSE APPLICATION

2. Candidates must register in the competition for this course **from September 2 at 9 AM (Italian time) to September 19 at 11.59 PM**, following the instructions hereby:
3. ✓ REGISTER TO OBTAIN LOGIN CREDENTIALS by connecting to the website <https://studentionline.unipv.it/esse3/Home.do> selecting the item REGISTER and completing all the required steps.
  - This step is not necessary if you already have the login details to access the Restricted Area of the University of Pavia;
  - If you have lost/forgotten these details, you must request a new password, following the instructions available here: <https://studentionline.unipv.it/Anagrafica/PasswordDimenticata.do>;
  - Verify that the general information used to register for the TOLC on the CISIA website and to apply for admission on the website of the University of Pavia are the same. In case of discrepancies, it will not be possible to automatically download the results of the TOLC test and the candidate will be excluded from the competition.
- ✓ REGISTER FOR THE CALL, using the username and password obtained when registering. Go to the Restricted Area, click on the menu item Admissions > Admission Test and choose using the username and password obtained when registering. Go to the Restricted Area, click on the menu item Admissions > Admission Test and choose <*Riapertura Concorso Artificial Intelligence – Second calling for 1st year admission for UE and non-UE students regularly residing in Italy*>.

Candidates correctly completing the registration step will receive a confirmation email from the email address provided during registration.

- ✓ ONLY CANDIDATES WITH A DIPLOMA NOT OBTAINED IN ITALY during the mentioned registration must:
  - Attach the following documentation:
    - Original diploma (or authorized copy or replacement certificate) for secondary school, obtained after at least 12 years of schooling, translated into Italian and legalized by the Italian diplomatic authorities in the country where the diploma was obtained or apostilled by the local authorities for countries adhering to the Aja convention of 05/10/1961 or with Statement of Verification issued by CIMEA (ask for this certificate via the dedicated [link](#) to receive the document in just 30 days). In case the diploma is issued in English, Spanish or French, translations are not required;
    - Declaration of Value issued by the Italian diplomatic authority or CIMEA Statement of Comparability (ask for this certificate via the dedicated [link](#) to receive the document in just 30 days) or Statement of Correspondence downloaded from the ARDI database;
    - The certificate of passing the local exam for university entry if set by the country where the diploma has been obtained to demonstrate the eligibility for the admission to the university.

Candidates with a study title not obtained in Italy can send a support request to [admission@unipv.it](mailto:admission@unipv.it).

## 4. Step 2 - ACQUISITION OF THE TOLC-I TEST RESULTS

The TOLC test result will be automatically acquired by CISIA after September 24, 2024, by checking that:

- The score has been obtained after sitting an English TOLC-I in any Italian university or an English TOLC@CASA-I.
- The TOLC was held starting from January 1, 2023.
- The candidate has obtained a minimum overall score equal or higher than 21/50;
- In case the candidate took multiple English TOLC-I (in person at the university or online "@CASA"), the highest score available at the time of the applications deadline will be considered.

## 5. Step 3 – RANKING LIST

The final ranking list will be published on September 30, 2024 on the dedicated [webpage](#). Candidates with valid TOLC test results and entry requirements are eligible for admission and are ranked according to the test score, from the highest to the lowest. In case of equal scores, priority will be given to the applicant who scored best in the Maths section of the test; in case of equal Maths scores, priority will be given to the candidate who applied first in chronological order..

#### **Admitted candidates:**

- can enroll from September 30 at 12.00 PM (Italian time) to October 7 at 12.00 PM following the instructions reported at this link <https://en.unipv.it/en/education/bachelors-and-masters-degree-programs/after-admission/eu-prospective-students>
- Students with non-Italian academic qualification valid for enrollment will have to pay a 35 € application fee covering the evaluation of the suitability of their qualification. The invoice will be added to the reserved area of the candidate.

After the confirmation of the payment of the enrollment fee (156 €), the Students' Administration Office will confirm the enrollment of the admitted students. Students whose enrollment has been confirmed will receive a "Welcome email". The Students Area will show the active position as student enrolled in the Degree program.

Students who achieved a score lower than 9/20 in the Maths section of the English TOLC-I (at the University or at home @TOLC CASA) will be assigned an additional exam to pass during their first year (OFA). Additional information on the OFA requirements available at the link <https://bai.unipv.it/home-eng/enrolled-students/>.

#### **6. REASSIGNMENT REQUESTS AND PROCESS**

Candidates not eligible to enroll can submit a reassignment request from September 30 at 12.00 PM (Italian time) to October 7 at 12.00 PM following this procedure:

- log in to your student portal select Menu > ADMISSIONS > Admission Test.
- access the page concerning the competition called < *Riapertura Concorso Artificial Intelligence – Second calling for 1st year admission for UE and non-UE students regularly residing in Italy* >.
- click the button *Presenta Domanda*.
- confirm the choice in the final page of the process.

There is no payment due for the reassignment request.

From October 8, in case of available places they will be reassigned to candidates who submitted the application for reassignment. Seats will be awarded according to the merit order of the ranking list. Applicants are required to check their student portal: if in the section dedicated to the *Concorso* the status ADMITTED appears, then they can proceed to enroll within the deadline reported next to the status; no personal communications will be sent to any candidate. Reassignments will continue until all places are filled up, also following withdrawals, transfer from other courses, or transfer to upper years, within October 15, 2024.

Candidates who did not submit any reassignment request within October 7 at 12 pm Italian time are considered as they had withdrawn their application, and as such they lose any right to enroll and are excluded from the ranking.

For any other information related to entry requirements and procedures that are not discussed in this announcement please refer to the Notice for admission to the 1st year of the Artificial Intelligence Degree Course, Academic Year 2024-2025.

#### **Information notice pursuant to art. 13 of Regulation (EU) 2016/679 on the protection of personal data**

Pursuant to Article 13 of Regulation (EU) 2016/679 (hereinafter GDPR), the data provided by applicants will be processed by the University of Pavia, in its capacity as Data Controller, in order to pursue its institutional ends and carry out the University's public interest tasks, pursuant to art. 6 letter e) of the GDPR. In particular, the data will be processed to allow the provision of the specific services requested by users and relating to the completion of selection procedures for admission to study courses, as described in the competitive test notice, and the fulfilment of legal requirements.

Data are collected in compliance with the principles of lawfulness, correctness, relevance, completeness and non-excess, in relation to the purposes for which they are processed. Data processing is based on respect for the general principles of lawfulness, correctness, transparency, adequacy, relevance, and necessity, using appropriate technical and organisational measures to protect the privacy and the rights of data subjects.

Processing is carried out, as a general rule, through the aid of computer-based and online tools to store and manage the collected data, in some phases paper-based media may be used, in all cases in such a way as to guarantee data security and protect the confidentiality of the data subject.

Failure to consent to the provision of personal data will result in the applicant being excluded from the admission test/excluded from the selection procedure.

Users' personal data may become known and processed, in compliance with current legislation on the subject, by personnel expressly in charge of data processing.

The data provided by applicants will be kept by the University of Pavia only for the time strictly necessary to pursue the above ends and, in any case, in compliance with legislation on the conservation of administrative documentation.

Applicants shall enjoy the rights set forth in articles 15-18 of the aforementioned Regulation, including: access to personal data, their rectification, updating, integration, deletion, etc. as well as objection to the use of data other than the institutional ends mentioned above. Complaints should be submitted to the Data Controller and/or Data Protection Officer (DPO).

For further information on the processing of personal data, please refer to the extended information available in the privacy section of the institutional site <https://privacy.unipv.it/wp-content/uploads/2018/07/INFORMATIVaselezioni.pdf>.

The Administrative Procedure Officer, pursuant to Law 241 of 7 August 1990, as amended by Law no. 15/2005, is Dr Matteo Bonabello..

**The applicant takes responsibility for viewing and reading this Notice and fully complying with its provisions. No derogations or exceptions arising from erroneous interpretations of this Notice are allowed.**

**For more information, please contact us at <https://filodiretto.unipv>**